

**GRAND VALLEY & DISTRICT COMMUNITY CENTRE
90 MAIN ST. N.**

Serving the Townships of Amaranth & East Garafraxa and Town of Grand Valley
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**MINUTES
February 11, 2019
5 MAIN ST. N. GRAND VALLEY @ 4:30 P.M.**

MEMBERS PRESENT: Lenora Banfield (Chair), Deb Halls, Brett Lyons, Clinton Taylor, Elizabeth Taylor, Rick Taylor, Gail Little, Mark Tijssen, Brian Cook, Manager, Meghan Townsend, acting Secretary/Treasurer

ABSENT: Sabrina VanGerven – prior notice

1. Call to order

Chair called the meeting to order at 4:30 p.m.

2. Agenda Approval

2.1. February 11, 2019

Amendment: move items 7 and 8 to after item 14, and move other items up the list.

#2019-02-01

Moved By: C Taylor

Seconded By: E Taylor

BE IT RESOLVED THAT the February 11, 2019 regular meeting agenda be approved as amended.

Carried.

3. Disclosure of pecuniary interest

None

4. Minutes of Previous Meeting

4.1. January 14, 2019

#2019-02-02

Moved By: R Taylor

Seconded By: D Halls

BE IT RESOLVED THAT the minutes of January 14, 2019 be adopted as circulated.

Carried.

5. Business arising from minutes

The Board Members introduced themselves to each other in a roundtable discussion.

6. Deputations/Presentations

None

7. Financial Reports

7.1. Accounts Payable

#2019-02-03

Moved By: D Halls

Seconded By: M Tijssen

BE IT RESOLVED THAT the Grand Valley and District Community Centre Board approve the accounts payable for January 2019 in the amount of \$32,466.52, and request that the Town of Grand Valley pay these accounts at their next meeting.

Carried.

7.2. Accounts Receivable

#2019-02-04

Moved By: G Little

Seconded By: E Taylor

BE IT RESOLVED THAT the receipts for January 2019, in the amount of \$43,093.70, have been deposited into the Community Centre bank account and are hereby approved.

Carried.

7.3. Budget Variance

The Board reviewed the Budget Variance Report

8. Correspondence

8.1. Grand Valley Agricultural Society

The Board reviewed the correspondence.

9. Committee Reports

9.1. Policy/Planning

The committee met and reviewed the policy manual. They will present a final draft for discussion at the March or April board meeting.

9.2. Building

The committee met with the Arena Manager for a walk through of the entire facility. They will be reviewing capital repairs needed for future of the existing building.

9.3. Budget

9.3.1. 2019 Budget

The committee presented their recommendations for the 2019 budget.

The estimated cost of insurance was \$700 less than actual; therefore, the committee recommended reducing the Skate Flooring budget by \$700. The Board asked the Secretary to review why the insurance premium increased so much and report back at the next meeting.

There are condensation problems with the ceiling, so the board recommended changing the capital budget line “Skate Flooring” to “Skate Flooring/Ceiling” to permit these funds to be spent on either or both of the projects, to be determined by cost estimates received by the Arena Manager.

The committee also presented a recommendation to finance the purchase of a new ice resurfacing machine.

#2019-02-05

Moved By: R Taylor

Seconded By: M Tijssen

BE IT RESOLVED THAT the Grand Valley and District Community Centre approve the 2019 Operating Budget in the amount of \$441,063.00 with the supporting municipalities’ portion for operating and capital deficits being \$210,960.00,

AND FURTHER THAT the secretary be authorized and instructed to forward said budget to the supporting municipalities for their approval.

Carried.

#2019-02-06

Moved By: G Little

Seconded By: E Taylor

WHEREAS the Board has determined that the ice resurfacing machine is in need of replacement,

AND WHEREAS the Board has obtained pricing for a new machine and wishes to pay for the machine through installment payments over a maximum 6-year period, with annual payments no greater than \$16,200.00,

BE IT RESOLVED THAT the Board requests that the Town of Grand Valley borrow money to pay for the new machine, with the monthly payments to be paid from the Board’s operating budget each year until the loan is repaid.

Carried.

9.3.2. Schedule of Fees

The committee presented a draft Schedule of Fees. The Board discussed the proposal to change fees effective September 1, 2019 and made several recommendations. The committee will take the recommendations and create a second draft for review at the March Board meeting.

10. Arena Manager's Report – deskside report

- Ice Edger – several issues with this machine. Olympia has replaced entire wiring harness and hopes this will provide a permanent solution to the problem.
- Leaky ceiling – condensation has been building up along the ceiling, then dripping down onto the stands. For safety, the stands now have to be salted and swept regularly. The Board asked the Manager to investigate options to improve ventilation in the problem areas, and they revised the budget to account for possible repairs (see 9.3.1).

11. Unfinished Business

None

12. New Business

12.1. Board Directory - deskside

The Board reviewed the proposed directory and provided the secretary with changes. Secretary to redistribute after changes have been made.

13. Closed Session

#2019-02-07

Moved By: G Little

Seconded By: B Lyons

BE IT RESOLVED THAT the Board proceed in closed session in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including Town or local board employees.

Carried.

14. Rise and Report

#2019-02-08

Moved By: E Taylor

Seconded By: C Taylor

BE IT RESOLVED THAT the Board rise and report at approximately 6:25 p.m.

Carried.

15. Confirmation of Meeting

#2019-02-09

Moved By: R Taylor

Seconded By: D Halls

BE IT RESOLVED THAT leave be given to confirm the proceedings of the February 11, 2019 Grand Valley and District Community Centre Board Meeting.

Carried.

16. Adjournment

#2019-02-10

Moved By: M Tijssen

Seconded By: R Taylor

BE IT RESOLVED THAT we do now adjourn this meeting to meet again Monday, March 11, 2019 at 4:30pm or at the call of the Chair.

Carried.

Lenora Banfield, Chair

Meghan Townsend, Secretary