

# GRAND VALLEY & DISTRICT COMMUNITY CENTRE 90 MAIN ST. N.

*Serving the Townships of Amaranth & East Garafraxa and Town of Grand Valley*

Mailing Address  
90 MAIN STREET N.  
GRAND VALLEY, ON L9W 5S7

ARENA: 519-928-2830  
E-Mail: [bcook@townofgrandvalley.ca](mailto:bcook@townofgrandvalley.ca)  
OFFICE: 519-928-5652  
E-Mail: [svangerven@townofgrandvalley.ca](mailto:svangerven@townofgrandvalley.ca)

## AGENDA

February 11, 2019

5 MAIN ST. N. GRAND VALLEY @ 4:30 P.M.

1. **Call to order**
2. **Agenda Approval**
  - 2.1. February 11, 2019
3. **Disclosure of Pecuniary Interest**
4. **Minutes of Previous Meeting**
  - 4.1. January 14, 2019
5. **Business arising from minutes**
6. **Deputations/Presentations – none**
7. **Closed Session under the *Municipal Act, 2001***

Recommendation: that the Board resolve itself into closed session under the provision of the *Municipal Act, 2001* Section 239(2) in order to discuss a matter pertaining to:

  - Personal matters about identifiable individuals, including Town or Local Board employees
8. **Rise and Report**
9. **Financial Reports**
  - 9.1. Accounts Payable
  - 9.2. Accounts Receivable
  - 9.3. Budget Variance
10. **Correspondence**
  - 10.1. Grand Valley Agricultural Society

## **11. Committee Reports**

- 11.1. Policy/Planning
- 11.2. Building
- 11.3. Budget
  - 11.3.1. 2019 Budget
  - 11.3.2. Schedule of Fees

## **12. Arena Manager's Report**– deskside report

## **13. Unfinished Business - none**

## **14. New Business**

- 14.1. Board Directory

## **15. Confirmation of Meeting**

## **16. Adjournment**

**GRAND VALLEY & DISTRICT COMMUNITY CENTRE  
90 MAIN ST. N.**

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**MINUTES  
January 14, 2019  
5 MAIN ST. N. GRAND VALLEY @ 4:30 P.M.**

**MEMBERS PRESENT:** Lenora Banfield, Deb Halls, Brett Lyons, Clinton Taylor, Elizabeth Taylor, Rick Taylor, Gail Little, Brian Cook, Manager, Sabrina VanGerven, Secretary/Treasurer

**ABSENT:** Mark Tijssen – Prior Notice

**1. Call to order**

Secretary called the meeting to order at 4:36 p.m.

**2. Elections of Chair and Vice Chair**

**#2019-01-01**

Moved By: R Taylor

Seconded By: D Halls

**BE IT RESOLVED THAT** the Grand Valley & District Community Centre Board appoints Lenora Banfield to be the Chair and Debra Halls to be the Vice Chair for the remainder of the term.

Carried.

**3. Agenda Approval**

3.1. January 14, 2019

**#2019-01-02**

Moved By: G Little

Seconded By: B Lyons

**BE IT RESOLVED THAT** the January 14, 2019 regular meeting agenda be approved as amended.

Carried.

**4. Form Committees**

The board arranged the sub-committees as follows:

Policy – L Taylor, B Lyons, M Tijssen

Building – C Taylor, B Lyons, D Halls

Budget – L Banfield, R Taylor, G Little

**5. Disclosure of pecuniary interest**

None

**6. Minutes of Previous Meeting**

6.1. October 15, 2018

**#2019-01-03**

Moved By: E Taylor

Seconded By: G Little

**BE IT RESOLVED THAT** the minutes of October 15, 2018 be adopted as circulated.

Carried.

**7. Business arising from minutes**

None

**8. Deputations/Presentations**

None

**9. Closed Session under the *Municipal Act, 2001***

**#2019-01-04**

Moved By: G Little

Seconded By: E Taylor

**BE IT RESOLVED THAT** the Board proceed in closed session in order to address a matter pertaining to:

- Personal matters about an identifiable individual.

Carried.

**10. Rise and Report**

**#2019-01-05**

Moved By: E Taylor

Seconded By: G Little

**BE IT RESOLVED THAT** the Board rise and report at approximately 5:05pm.

Carried.

The Board directed staff to proceed as discussed in closed session.

**11. Financial Reports**

11.1. Accounts Payable

**#2019-01-06**

Moved By: C Taylor

Seconded By: G Little

**BE IT RESOLVED THAT** the Grand Valley and District Community Centre Board approve the accounts payable for October, November & December 2018 in the amount of \$89,468.28 be paid; and request that the Town of Grand Valley pay these accounts at their next meeting.

Carried.

11.2. Accounts Receivable

**#2019-01-07**

Moved By: G Little

Seconded By: B Lyons

**BE IT RESOLVED THAT** the receipts for October, November & December 2018, in the amount of \$145,068.65 have been deposited into the Community Centre bank account and are hereby approved.

Carried.

11.3. Budget Variance

The Board reviewed the Budget Variance Report

11.4. Audited 2017 Financial Statement

The Board reviewed the 2017 Financial Statements

**12. Correspondence**

12.1. Township of East Garafraxa

12.2. Township of Amaranth

12.3. Town of Grand Valley

**13. Arena Manager's Report** – deskside report

Arena has been busy with the added ice time scheduled by GV Minor Hockey.

No breakdowns or issues with the building.

**14. Unfinished Business**

None

**15. New Business**

15.1. Review of Policies and Orientation package

The Policy Committee will meet and review.

15.2. Development of 2019 Budget

Discussion of need for new floor. Arena Manager advised the board the cost would be approx. \$700,000 to replace.

The board discussed having a plan, vision and a goal for the future of the Community Centre to recommend to Councils to decide which path to pursue.

Firefighters requested the sound system to be upgraded. C Taylor offered to look into possible donations for a sound system.

**16. Confirmation of Meeting**

**#2019-01-08**

Moved By: B Lyons

Seconded By: E Taylor

**BE IT RESOLVED THAT** leave be given to confirm the proceedings of the January 14, 2019 Grand Valley and District Community Centre Board Meeting.

Carried.

**17. Adjournment**

**#2019-01-09**

Moved By: E Taylor

Seconded By: G Little

**BE IT RESOLVED THAT** we do now adjourn this meeting to meet again Monday, February 11, 2019 at 4:30pm or at the call of the Chair.

Carried.

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Lenora Banfield, Chair

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Sabrina VanGerven, Secretary



# GRAND VALLEY & DISTRICT COMMUNITY CENTRE

FOR BOARD MEETING: 12-Feb-19

ACCOUNTS PAYABLE		2019	TOTAL
		January	
1000	Liabilities (HST/Payroll)		-
1010	Wages & Benefits	10,191.27	<b>10,191.27</b>
1040	Wages & Ben (Admin personnel)	1,084.86	<b>1,084.86</b>
1050	Staff Expense/Recognition		-
1300	Training & Workshops		-
1320	Professional Memberships	209.13	<b>209.13</b>
1410	Bad Debt W/O		-
1420	Bank/Interest Chgs		-
1430	Merchant Chgs - debit/mc/visa		-
1440	Accounting/Audit Fees		-
1460	Insurance		-
1470	Advertising	10.90	<b>10.90</b>
2010	Consumable Supplies	1,011.44	<b>1,011.44</b>
2015	Concession Booth Supplies	630.64	<b>630.64</b>
2024	Heat	1,071.33	<b>1,071.33</b>
2030	Hydro	8,748.46	<b>8,748.46</b>
2040	Water/sewer/street lights		-
2050	Telecommunications	258.05	<b>258.05</b>
2055	Streaming Services	9.99	<b>9.99</b>
2120	Office & Computer Supplies	71.13	<b>71.13</b>
2410	R&M - Community Ctre Bldg	527.16	<b>527.16</b>
2420	R&M - Arena	111.76	<b>111.76</b>
2430	R&M - Concession Booth		-
2450	Snow Removal	3,164.00	<b>3,164.00</b>
2460	R&M - Skate Park		-
3025	Equipment chgs - Zamboni/Olympia	548.98	<b>548.98</b>
3030	R&M - Compressor Room & Equipment	4,662.04	<b>4,662.04</b>
3055	Annual Inspections	155.38	<b>155.38</b>
4000	Summer Camp		-
4021	Pickle Ball Expense		-
4040	50th Celebrations		-
7132	Miscellaneous Exp		-
8000	Capital Expenditure		-
9000	Transfer to Reserves		-
<b>GRAND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>
		<b>\$ 32,466.52</b>	<b>\$ 32,466.52</b>





## Budget Variance Report



Fiscal Year : 2019 Period : 1  
 Account Code : 2-3-7500-3010 To 2-4-7500-9000

Budget Type : BUDGET VALUES

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
<b>7500 COMMUNITY CENTRE</b>					
2-3-7500-3010	Levy Pymt-Amaranth	-4,813	0	4,813	0.00
2-3-7500-3020	Levy Pymt-East Garafraxa	-2,663	0	2,663	0.00
2-3-7500-3030	Levy Pymt-Grand Valley	-9,534	0	9,534	0.00
2-3-7500-6010	Ice Rental	-21,467	0	21,467	0.00
2-3-7500-6050	Public Skating	-659	0	659	0.00
2-3-7500-6060	Pro Shop/Skate Sharpening	-132	0	132	0.00
2-3-7500-6072	Pickle Ball / Walking Track	-13	0	13	0.00
2-3-7500-6210	Concession Booth	-2,771	0	2,771	0.00
2-3-7500-6410	Hall & Room Rental	-965	0	965	0.00
2-3-7500-6420	Ont Early Years Rental	-1,632	0	1,632	0.00
<b>Total COMMUNITY CENTRE</b>		<b>-44,649</b>	<b>0</b>	<b>44,649</b>	<b>0.00</b>
<b>7500 COMMUNITY CENTRE</b>					
2-4-7500-1010	Wages & Benefits	30,642	0	-30,642	0.00
2-4-7500-1040	Wages&Ben-Admin Personnel	1,085	0	-1,085	0.00
2-4-7500-1320	Professional Memberships	188	0	-188	0.00
2-4-7500-1420	Bank / Interest Chgs	148	0	-148	0.00
2-4-7500-1470	Advertising	11	0	-11	0.00
2-4-7500-2010	Replenishable Supplies	911	0	-911	0.00
2-4-7500-2015	Conc Booth Supplies	606	0	-606	0.00
2-4-7500-2024	Heat	965	0	-965	0.00
2-4-7500-2030	Hydro	7,502	0	-7,502	0.00
2-4-7500-2040	Water/Sewer/Street Lights	418	0	-418	0.00
2-4-7500-2050	Telecommunications	232	0	-232	0.00
2-4-7500-2055	Streaming Services	10	0	-10	0.00
2-4-7500-2120	Office & Computer Supplies	64	0	-64	0.00
2-4-7500-2410	R&M - Community Ctre Bldg	475	0	-475	0.00
2-4-7500-2420	R&M - Arena	101	0	-101	0.00
2-4-7500-2450	Snow Removal	2,849	0	-2,849	0.00
2-4-7500-3025	Equip Chgs - Zamboni/Olympia	508	0	-508	0.00
2-4-7500-3030	R&M - Compressor Room & Equip	4,198	0	-4,198	0.00
2-4-7500-3055	Annual Inspections	140	0	-140	0.00
<b>Total COMMUNITY CENTRE</b>		<b>51,053</b>	<b>0</b>	<b>-51,053</b>	<b>0.00</b>
<b>Report Total</b>		<b>6,405</b>	<b>0</b>	<b>-6,405</b>	<b>0.00</b>



## GRAND VALLEY AGRICULTURAL SOCIETY

60 MAIN ST. N.  
GRAND VALLEY, ONT  
L9W 5S7

[gvagsociety@live.com](mailto:gvagsociety@live.com)

226 979 3724

January 28<sup>th</sup> 2019.

To Whom it may Concern:

The board of directors of the Grand Valley Agricultural Society have recently become aware that correspondence and/ bills have been directed to various addresses.

Our Executive can change every year and it is therefore imperative that all correspondence be forwarded to GRAND VALLEY AGRICULTURAL SOCIETY at either –

60 Main Street N.

Grand Valley, Ont.      OR [gvagsociety@live.com](mailto:gvagsociety@live.com)

L9W 5S7

This will ensure that these items will be passed to the proper people and therefore be dealt with in a timely matter.

Your co-operation in this matter is greatly appreciated.

BOARD OF DIRECTORS

GRAND VALLEY AGRICULTURAL SOCIETY

*Pat Kalapaca*  
*President*

## Community Centre Working Budget 2019

Account No.	Account Name	2017 Actual	2018 Budget	2018 Actual	2019 Budget
<b>Revenue</b>					
2-3-7500-3010	Levy Pymt-Amaranth	\$52,825	\$56,589	\$56,589	\$ 55,134
2-3-7500-3020	Levy Pymt-East Garafraxa	\$28,135	\$31,112	\$31,112	\$ 31,000
2-3-7500-3030	Levy Pymt-Grand Valley	\$112,460	\$118,114	\$118,114	\$ 124,826
2-3-7500-3200	Prior Year's Surplus/Deficit	\$0	\$4,855	\$0	\$ 5,719
2-3-7500-4040	50th Celebrations Revenue	\$5,236	\$0	\$0	\$ -
2-3-7500-6010	Ice Rental	\$111,696	\$110,000	\$123,642	\$ 128,000
2-3-7500-6020	Summer Floor Rental	\$4,483	\$6,000	\$6,830	\$ 6,000
2-3-7500-6030	Summer Camp Registrations	\$16,269	\$17,000	\$26,935	\$ 28,000
2-3-7500-6040	Advertising Signs	\$6,350	\$6,500	\$6,025	\$ 6,000
2-3-7500-9050	Public Skating	\$2,074	\$2,000	\$2,469	\$ 2,500
2-3-7500-6060	Pro Shop/Skate Sharpening	\$660	\$600	\$822	\$ 800
2-3-7500-6072	Pickle Ball/Walking Track	\$959	\$1,000	\$718	\$ 500
2-3-7500-6210	Concession Booth	\$15,447	\$15,000	\$16,047	\$ 19,000
2-3-7500-6410	Hall & Room Rental	\$5,060	\$5,000	\$8,488	\$ 8,000
2-3-7500-6420	Ont Early Years Rental	\$19,200	\$19,200	\$19,200	\$ 19,584
2-3-7500-6610	Donations (not for rental)	\$5,175	\$1,000	\$2,502	\$ 1,000
2-3-7500-7302	Wage Recovery (Grant/Subsidy)	\$4,628	\$5,000	\$6,300	\$ 5,000
2-3-7500-7610	Revenue to Offset Expense	\$2,395	\$0	\$917	\$ -
<b>Total Revenue</b>		<b>\$393,052</b>	<b>\$398,970</b>	<b>\$426,710</b>	<b>\$441,063</b>

## Community Centre Working Budget 2019

### EXPENSES

Account No.	Account Name	2017 Actual	2018 Budget	2018 Actual	2019 Budget
2-4-7500-1010	Wages & Benefits	\$177,619	\$190,000	\$188,204	\$192,000
2-4-7500-1020	Wages & Ben - Camp	\$17,800	\$19,000	\$26,958	\$30,000
2-4-7500-1040	Wages&Ben-Admin Personnel	\$6,887	\$7,000	\$7,549	\$7,800
2-4-7500-1050	Staff Expense/Recognition	\$580	\$700	\$748	\$700
2-4-7500-1300	Training & Workshops	\$63	\$150	\$416	\$400
2-4-7500-1320	Professional Memberships/Dues	\$188	\$200	\$188	\$200
2-4-7500-1420	Bank & Interest Chgs	\$837	\$500	\$878	\$900
2-4-7500-1430	Merchant Chgs-debit/mc/visa	\$1,136	\$1,200	\$1,082	\$1,100
2-4-7500-1440	Accounting/Audit Fees	\$2,005	\$2,100	\$2,055	\$2,100
2-4-7500-1460	Insurance	\$16,487	\$18,400	\$18,357	\$18,400*
2-4-7500-1470	Advertising	\$1,189	\$500	\$465	\$500
2-4-7500-2010	Replenishable Supplies	\$2,286	\$2,500	\$2,605	\$2,700
2-4-7500-2015	Conc Booth Supplies	\$4,016	\$4,000	\$3,044	\$4,000
2-4-7500-2024	Heat	\$6,475	\$6,500	\$7,536	\$7,600
2-4-7500-2030	Hydro	\$60,230	\$62,000	\$54,898	\$58,000
2-4-7500-2040	Water/Sewer/Street Lights	\$4,589	\$4,500	\$4,911	\$5,000
2-4-7500-2050	Telecommunications	\$2,607	\$2,600	\$2,643	\$2,700
2-4-7500-2055	Streaming Services	\$108	\$120	\$117	\$150
2-4-7500-2120	Office & Computer Supplies	\$1,993	\$1,300	\$696	\$700
2-4-7500-2410	R&M - Community Ctre Bldg	\$8,051	\$7,500	\$7,454	\$7,500
2-4-7500-2420	R&M - Arena	\$9,042	\$7,500	\$6,395	\$7,500
2-4-7500-2430	R&M - Concession Booth	\$413	\$1,000	\$704	\$500
2-4-7500-2450	Snow Removal	\$13,166	\$11,200	\$11,397	\$11,500
2-4-7500-2460	R&M - Skate Park	\$747	\$7,500	\$0	\$0
2-4-7500-3025	Equip Chgs - Zamboni/Olympia	\$6,055	\$7,500	\$9,428	\$3,000
2-4-7500-3030	R&M - Compressor Room & Equip	\$10,643	\$3,000	\$18,118	\$7,500
2-4-7500-3055	Annual Inspections	\$3,082	\$1,000	\$3,574	\$8,600
2-4-7500-4000	Summer Camp Expense	\$665	\$1,000	\$1,336	\$2,000
2-4-7500-4021	Pickle Ball Expense	\$0	\$0	\$771	\$0

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**EXPENSES**

<b>Account No.</b>	<b>Account Name</b>	<b>2017 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2019 Budget</b>
2-4-7500-4040	50th Anniversary Celebrations	\$8,302	\$0	\$0	\$0
2-4-7500-	Olympia payment	\$0	\$0	\$0	\$16,200
2-4-7500-7132	Miscellaneous Exp	\$0	\$0	\$1,037	\$0
2-4-7500-8000	Capital Expenditure	\$0	\$28,500	\$37,427	\$41,813
	<b>Total Expenses</b>	<b>\$367,261</b>	<b>\$398,970</b>	<b>\$420,991</b>	<b>\$441,063</b>

\*\$19,100 Insurance

**Grand Valley Community Centre  
Capital Projects**

Revised January 21, 2019

Project	Est Cost	2017	2018	2019
Arena Kick Plate	4,000			4,000
Computer	1,200			1,200
Concession Booth Upgrades	1,000		528	0
Concession Grill	2,300			2,300
Cooler	2,500	2,526		0
Electrical Upgrade	25,000			0
Electronic Sign **	25,000			0
Front Building Sign				1,200
Floor Scrubber Batteries				500
Flooring for Upstairs Hall	3,000			0
Hockey Frames and Nets				1,200
Hot Water Tank	9,550	7,947		0
Ice edger	5,250	5,388		0
Kitchen Air Conditioner				500
Kitchen Hot Water System	2,500		1,308	0
North Sidewalk/Guard Rail	5,000			5,000
Players Bench Floor				1,000
Replacement Doors x 2	5,000			3,500
Replacement Furnace x 2	6,000	3,052	3,264	0
Replacement Olympia*	95,000			0
Replacement Tables	10,000		10,074	0
Rink Exhaust and CO Equipment	22,000	15,000	7,352	0
Security Camera x 4	10,000	2,325		0
Skate Flooring	20,000			21,413
Water Filling Station (reim by hockey group)		1,726		0
Structural Inspection**	5,000			0
<b>Sub-Total</b>	<b>223,300.00</b>	<b>37,964.00</b>	<b>22,526.00</b>	<b>41,813.00</b>
Ice Floor Replacement****	500,000.00	-		
Reserve Fund Replacement		(35,500.00)		
<b>Total Capital Requirement</b>	<b>723,300.00</b>	<b>2,464.00</b>	<b>22,526.00</b>	<b>41,813.00</b>
Total Change to Reserve	-	(35,500.00)	-	-
<b>Balance Reserve Fund</b>	<b>130,000.00</b>	<b>94,500.00</b>	<b>94,500.00</b>	<b>94,500.00</b>

Notes:

\*Olympia to be financed over 6 years

\*\*Structural Inspection to be moved to maintenance budget.

## GRAND VALLEY AND DISTRICT COMMUNITY CENTRE

*Serving the Townships of Amaranth and East Garafraxa and the Town of Grand Valley*

**90 MAIN STREET NORTH, GRAND VALLEY L9W 5S7**

**519-928-2830**

### SCHEDULE OF FEES

*2019-?-? Proposed 2019*

Summer Camp Fees	Rate effective February 12, 2018
Weekly Rate	\$125.00
Weekly Rate for each additional child	\$100.00
Daily Rate (less than 5 visits in the week)	\$30.00 per day
Care Before/After Regular Program Hours	\$6.00 per hour

Ice Surface Rentals	Rate effective September 1, 2019	Proposed Changes
Regular Prime	\$185.00	190.00
Non Resident Regular Prime	\$210.00	215.00
Local Minor Rate	\$142.00	145.00
Non Resident Minor Prime	\$151.00	155.00
Local Non-Prime	\$80.00	
Tournament/Non Prime	\$124.00	125.00
Summer Arena Floor Rental for Sporting Event	\$75.00	
Summer Arena Floor Rental for Dances/Non-sporting events	\$800.00 per day	
Christmas/March Break Week - Special Minor Rate incl. Hall	\$575.00 per day (M-F, 7am-6pm)	

Room Rentals	Rate effective September 1, 2019	Proposed Changes
Kitchen Rental		\$25/hour
Grand River Room Hourly Rate to a maximum of 4 hours	\$50.00 per hour	
Grand River Room	\$285.00	300.00
Grand River Room plus Kitchen		350.00
Grand River Room plus Kitchen and Bar	\$455.00	475.00
Grand River Room Funeral Rate	\$200.00	REMOVE
Grand River Room Chair and Table Clean Up Rate	\$120.00	REMOVE
Board Room Hourly Rate	\$35.00	
Board Room Daily Rate	\$150.00	
Washroom Rental Only	\$60.00	

***All quoted rates include applicable taxes***