

GRAND VALLEY & DISTRICT COMMUNITY CENTRE 90 MAIN ST. N.

Serving the Townships of Amaranth & East Garafraxa and Town of Grand Valley

Mailing Address
90 MAIN STREET N.
GRAND VALLEY, ON L9W 5S7

ARENA: 519-928-2830
E-Mail: bcook@townofgrandvalley.ca
OFFICE: 519-928-5652
E-Mail: svangerven@townofgrandvalley.ca

AGENDA

June 10, 2019

5 MAIN ST. N. GRAND VALLEY @ 4:30 P.M.

1. **Call to order**
2. **Agenda Approval**
 - 2.1. June 10, 2019
3. **Disclosure of Pecuniary Interest**
4. **Minutes of Previous Meeting**
 - 4.1. May 13, 2019
5. **Business arising from minutes**
6. **Deputations/Presentations**
7. **Financial Reports**
 - 7.1. Accounts Payable
 - 7.2. Accounts Receivable
 - 7.3. Budget Variance
8. **Correspondence**
9. **Committee Reports**
 - 9.1. Policy/Planning
 - 9.2. Building
 - 9.3. Budget
10. **Arena Manager's Report**– deskside report
11. **Unfinished Business**
 - 11.1. Minor Hockey Contract
 - 11.2. Ice Floor - Discussion

12. New Business

12.1. Secretary Report – Tournament Rates

13. Confirmation of Meeting

14. Adjournment

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**MINUTES
May 13, 2019
5 MAIN ST. N. GRAND VALLEY @ 4:30 P.M.**

MEMBERS PRESENT: *Lenora Banfield, Deb Halls, Gail Little, Clinton Taylor, Elizabeth Taylor, Rick Taylor, Mark Tijssen, Brian Cook, Manager, Sabrina VanGerven, Secretary/Treasurer*

ABSENT: Brett Lyons – prior notice

1. Call to order

Chair called the meeting to order at 4:30 p.m.

2. Agenda Approval

2.1. May 13, 2019

#2019-05-01

Moved By: R Taylor

Seconded By: M Tijssen

BE IT RESOLVED THAT the May 13, 2019 regular meeting agenda be approved as circulated.

Carried.

3. Disclosure of pecuniary interest

None

4. Minutes of Previous Meeting

4.1. April 8, 2019

#2019-05-02

Moved By: G Little

Seconded By: E Taylor

BE IT RESOLVED THAT the minutes of April 8, 2019 be adopted as circulated.

Carried.

5. Business arising from minutes

C Taylor requested an update of the condensation issue. Arena manager informed him there has been no progress on the matter.

6. Deputations/Presentations

6.1. Grand Valley & District Minor Hockey Association

#2019-05-05

Moved By: C Taylor

Seconded By: E Taylor

BE IT RESOLVED THAT the representatives of Grand Valley Minor Hockey be given leave to address the Board.

Carried.

The following members of the Grand Valley & District Minor Hockey executive attended the meeting:

- Kate Bryan, Treasurer
- Dawn Lyons, Ice Scheduler
- Amy Steele, Vice President

The Board and the Hockey Executive met to review the 2018/2019 season to continue their efforts at enhancing communication between the two groups, and to continue working together to improve operations for both groups. The hockey executive presented the board with their proposed ice time for next season. They requested the Board consider the possibility of offering a tournament day package in future.

The Chair thanked the Executive for coming. The Board directed the Secretary/Treasurer to research the ice time/room rental charged during tournaments for the previous two seasons and report back at the next meeting.

7. Financial Reports

7.1. Accounts Payable

#2019-05-03

Moved By: E Taylor

Seconded By: G Little

BE IT RESOLVED THAT the Grand Valley and District Community Centre Board approve the accounts payable for March & April 2019 in the amount of \$34,330.22 and request that the Town of Grand Valley pay these accounts at their next meeting.

Carried.

7.2. Accounts Receivable

#2019-05-04

- 11.2. Minor Hockey Contract
No update.

12. New Business

Discussion on the possibility of installing basketball nets outside of the community centre. The Board requested the building committee investigate at their next site visit.

13. Confirmation of Meeting

#2019-05-07

Moved By: M Tijssen

Seconded By: R Taylor

BE IT RESOLVED THAT leave be given to confirm the proceedings of the May 13, 2019 Grand Valley and District Community Centre Board Meeting.

Carried.

14. Adjournment

#2019-04-06

Moved By: M Tijssen

Seconded By: D Halls

BE IT RESOLVED THAT we do now adjourn this meeting to meet again Monday, June 10, 2019 at 4:30pm or at the call of the Chair.

Carried.

Lenora Banfield, Chair

Sabrina VanGerven, Secretary



GRAND VALLEY & DISTRICT COMMUNITY CENTRE

FOR BOARD MEETING: 13-May-19

ACCOUNTS PAYABLE		2019	TOTAL
		May	
1000	Liabilities (HST/Payroll)	1647.08	1,647.08
1010	Wages & Benefits	6,506.28	6,506.28
1040	Wages & Ben (Admin personnel)	517.00	517.00
1050	Staff Expense/Recognition		-
1300	Training & Workshops		-
1320	Professional Memberships		-
1410	Bad Debt W/O		-
1420	Bank/Interest Chgs	50.00	50.00
1430	Merchant Chgs - debit/mc/visa		-
1440	Accounting/Audit Fees		-
1460	Insurance		-
1470	Advertising	84.75	84.75
2010	Consumable Supplies	49.40	49.40
2015	Concession Booth Supplies		-
2024	Heat	570.18	570.18
2030	Hydro	1,611.41	1,611.41
2040	Water/sewer/street lights	97.75	97.75
2050	Telecommunications	249.64	249.64
2055	Streaming Services	9.99	9.99
2120	Office & Computer Supplies	82.42	82.42
2410	R&M - Community Ctre Bldg	311.83	311.83
2420	R&M - Arena		-
2430	R&M - Concession Booth		-
2450	Snow Removal		-
2460	R&M - Skate Park		-
3025	Equipment chgs - Zamboni/Olympia	11.31	11.31
3030	R&M - Compressor Room & Equipment		-
3055	Annual Inspections		-
4000	Summer Camp		-
4021	Pickle Ball Expense		-
4040	50th Celebrations		-
7132	Miscellaneous Exp		-
8000	Capital Expenditure		-
9000	Transfer to Reserves	2,789.45	2,789.45
GRAND TOTAL		\$ -	\$ 14,588.49



GRAND VALLEY & DISTRICT COMMUNITY CENTRE

FOR BOARD MEETING: 13-May-19

				2019 May	TOTAL
		RECEIPTS DEPOSITED		24,438.52	24,438.52
			Current	Past Due	Total
		Accounts Receivable	300.00	135.00	435.00

Budget Variance Report

Date : Jun 06,2019

Time : 2:50 pm



Fiscal Year : 2019 Period : 5

Budget Type : BUDGET VALUES

Account Code : 2-3-7500-3010 To 2-4-7500-9000

Acct Code	Acct Desc	Year to Date	Budget Amt	Variance	% Var
7500 COMMUNITY CENTRE					
2-3-7500-3010	Levy Pymt-Amaranth	-23,482	-55,134	-31,652	57.41
2-3-7500-3020	Levy Pymt-East Garafraxa	-13,102	-31,000	-17,898	57.74
2-3-7500-3030	Levy Pymt-Grand Valley	-49,885	-124,826	-74,941	60.04
2-3-7500-3200	Prior Year's Surplus/Deficit	0	-5,719	-5,719	100.00
2-3-7500-6010	Ice Rental	-65,420	-128,000	-62,580	48.89
2-3-7500-6020	Summer Floor Rental	-1,140	-6,000	-4,860	81.00
2-3-7500-6030	Summer Camp Reg'ns	-1,846	-28,000	-26,154	93.41
2-3-7500-6040	Advertising Signs	0	-6,000	-6,000	100.00
2-3-7500-6050	Public Skating	-1,799	-2,500	-701	28.05
2-3-7500-6060	Pro Shop/Skate Sharpening	-470	-800	-330	41.20
2-3-7500-6072	Pickle Ball / Walking Track	-53	-500	-447	89.38
2-3-7500-6210	Concession Booth	-9,383	-19,000	-9,617	50.61
2-3-7500-6410	Hall & Room Rental	-4,457	-8,000	-3,543	44.29
2-3-7500-6420	Ont Early Years Rental	-8,160	-19,584	-11,424	58.33
2-3-7500-6610	Donations (not for rental)	0	-1,000	-1,000	100.00
2-3-7500-7302	Wage Recovery (Grant/Subsidy)	0	-5,000	-5,000	100.00
Total COMMUNITY CENTRE		-179,197	-441,063	-261,866	59.37
7500 COMMUNITY CENTRE					
2-4-7500-1010	Wages & Benefits	93,255	192,000	98,745	51.43
2-4-7500-1020	Wages & Ben - Camp	0	30,000	30,000	100.00
2-4-7500-1040	Wages&Ben-Admin Personnel	2,999	7,800	4,801	61.55
2-4-7500-1050	Staff Expense/Recognition	86	700	614	87.69
2-4-7500-1300	Training & Workshops	0	400	400	100.00
2-4-7500-1320	Professional Memberships	214	200	-14	-6.89
2-4-7500-1420	Bank / Interest Chgs	358	900	542	60.17
2-4-7500-1430	Merchant Chgs-debit/mc/visa	421	1,100	679	61.72
2-4-7500-1440	Accounting/Audit Fees	0	2,100	2,100	100.00
2-4-7500-1460	Insurance	19,100	19,100	0	0.00
2-4-7500-1470	Advertising	120	500	380	75.98
2-4-7500-2010	Replenishable Supplies	2,117	2,700	583	21.59
2-4-7500-2015	Conc Booth Supplies	1,189	4,000	2,811	70.28
2-4-7500-2024	Heat	5,415	7,600	2,185	28.75
2-4-7500-2030	Hydro	26,794	58,000	31,206	53.80
2-4-7500-2040	Water/Sewer/Street Lights	1,630	5,100	3,470	68.04
2-4-7500-2050	Telecommunications	1,170	2,700	1,530	56.65
2-4-7500-2055	Streaming Services	50	150	100	66.70
2-4-7500-2120	Office & Computer Supplies	138	700	562	80.25
2-4-7500-2410	R&M - Community Ctre Bldg	2,028	7,500	5,472	72.96
2-4-7500-2420	R&M - Arena	4,814	7,500	2,686	35.81
2-4-7500-2430	R&M - Concession Booth	69	500	431	86.13
2-4-7500-2450	Snow Removal	9,375	11,500	2,125	18.48
2-4-7500-3025	Equip Chgs - Zamboni/Olympia	1,911	3,000	1,089	36.31
2-4-7500-3030	R&M - Compressor Room & Equip	4,198	7,500	3,302	44.02
2-4-7500-3055	Annual Inspections	1,932	8,600	6,668	77.54
2-4-7500-4000	Summer Camp Expense	613	2,000	1,387	69.36
2-4-7500-7132	Miscellaneous Exp	0	16,200	16,200	100.00
2-4-7500-8000	Capital Expenditure	4,592	41,013	36,421	88.80
Total COMMUNITY CENTRE		184,589	441,063	256,474	58.15
Report Total		5,393	0	-5,393	0.00



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REPORT TO GRAND VALLEY & DISTRICT COMMUNITY CENTRE BOARD

To: Chair Banfield and Members of the Grand Valley Community Centre Board
From: Sabrina VanGerven, Secretary/Treasurer
Meeting Date: June 10, 2019
Subject: Tournament Rates

Purpose

The purpose of this report is to provide the Board with information regarding the fees charged to for hockey tournament rentals in the previous 2 seasons, as directed during the May 13th regular meeting of the Board of Management.

Background

The arena has had a total of 9 tournaments held by 2 organizations in the past 2 seasons.

The following is a breakdown of the fees charged to groups running hockey tournaments in the previous two seasons:

2017/2018 Season

Organization	Hours of Ice	Ice Rate	Room Rental Rate	Total Rental for Day
Group A	10 hrs	\$132/hr	\$295.00	\$1,615.00
	10 hrs	\$132/hr	\$171.00	\$1,491.00
	13 hrs	\$132/hr	\$0.00 (bar)*	\$1,716.00

*Grand Valley Council approved this discounted rate as per the policy in place at the time. This policy was reviewed and updated in 2018 and the event no longer fits the criteria for this exemption.

2018/2019 Season

Organization	Hours of Ice	Ice Rate	Room Rental Rate	Total Rental for Day
Group A	12.5 hrs	\$142/hr	\$285.00	\$2,060.00
	6 hrs	\$142/hr	\$285.00	\$1,137.00
	10 hrs	\$142/hr	\$285.00	\$1,705.00
	10 hrs	\$142/hr	\$285.00	\$1,705.00
	14 hrs	\$142/hr	\$455.00 (bar)	\$2,443.00
Group B	10 hrs	\$142/hr	\$455.00 (bar)	\$1,875.00



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Financial Impact

This report is for information purposes only and has no direct financial impact. For information purposes, as requested by Grand Valley & District Community Centre Board, the report contains historical rates for hockey tournaments held at the arena.

Recommendation

THAT the board receives Report – Tournament Rates for information to discuss the request from Minor Hockey to offer a ‘tournament package’ for the 2019/2020 season.

Respectfully submitted by,

Sabrina VanGerven
Secretary/Treasurer