



GRAND VALLEY

The Corporation of the Town of Grand Valley

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REPORT TO COUNCIL

To: Mayor Soloman and Members of Council
From: Meghan Townsend, CAO/Clerk-Treasurer
Meeting Date: November 23, 2021
Subject: Designer for Ball Diamonds

Purpose

The purpose of this Report is to present to Council with the results of procurement of a designer for the ball diamonds at the Concession 2-3 Park.

Background

The Town has made good progress with the initial stages of site preparation for the new recreation facility on Concession 2-3. The next step is to obtain the services of a design firm to create two baseball diamonds on the parklands.

Discussion

The Town contacted 3 prospective design firms with a background in recreation facility design and construction project management. All three firms were advised that the final choice would come down to proposal price, assuming they each demonstrated the capacity to perform the design and project management work.

Each firm submitted a proposal for consideration. All three firms clearly demonstrated their ability and expertise in performing the types of work the Town requires at the site. The three pricing proposals came in as follows:

| Firm Name | Total Price | Hourly rate of Principal Designer | Notes |
|-------------------------|--------------------|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Hill Design Studio Inc. | \$30,061 | \$125 | They estimate an additional \$20,000 for electrical design (lighting) and irrigation if we want/need this, bringing total to \$50,000 depending on what we require. |
| The MBTW Group | \$30,760 | \$160 | They included an additional \$4,430 for technical support |

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|----------------------|----------|-------|-------------------------------------------------------------------------------------------------------------------|
| | | | if needed. Note was included stating additional costing for electrical work (lighting) was not included in price. |
| RK & Associates Inc. | \$67,215 | \$145 | Includes lighting plan. They employ engineers for more of the work than the others. |

Upon review of the proposals, staff recommend accepting the proposal from Hill Design Studio Inc. As stated, all three firms have a demonstrated history of successful execution of ball diamond and other recreation facility projects. Since Hill Design Studio Inc. offers their services at a lower price, we believe this is the best option for the Town.

Financial Impact

This work could be covered by Development Charges as part of the overall financing of the park project.

Recommendation

That Council accepts the proposal for the design and project management of ball diamonds at the Concession 2-3 park from Hill Design Studio Inc. in the amount of \$30,061.00 excluding applicable taxes.

Respectfully submitted by,

Meghan Townsend
 CAO/Clerk-Treasurer