



GRAND VALLEY

The Corporation of the Town of Grand Valley Council Meeting Minutes

Tuesday, September 26, 2023, 10:00 AM

Council Chambers, 5 Main Street North, Grand Valley

Present:

Mayor Steve Soloman

Deputy Mayor Philip Rentsch

Councillor Lorne Dart

Councillor James Jonker

Councillor Paul Latam

CAO/Clerk-Treasurer Meghan Townsend

Bylaw Enforcement Officer Brad Haines

Planner Mark Kluge

Director Public Works Matthew Bos

Recreation Manager James Allen

Deputy Clerk/Communications Coordinator Donna Tremblay

1. Call to Order and Roll Call

Mayor Soloman called the meeting to order at 10:00 am.

2. Adoption of Agenda

Resolution 2023-09-24

Moved by P. Rentch, Seconded by P. Latam

BE IT RESOLVED THAT Council adopts the agenda dated September 26, 2023, as amended with the addition of a verbal report from the Remembrance Day Committee.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof

No pecuniary interest was declared.

4. Approval of Previous Minutes

4.1. September 12, 2023, Regular Meeting Minutes

Council discussion and questions:

- Traffic Calming pilot project

Council inquired as to why Taylor Drive was not included in the minutes. Staff advised that data gathering including the conducting of a licence plate survey will begin on Leeson Street. Taylor Drive is included in the pilot project workplan and will be addressed once Leeson Street review has been completed.

- Item 9.1 - Report – Grand Valley and District Community Centre Rehabilitation

Council requested that the Town of Grand Valley” be inserted into the first blank area of the resolution. Staff advised changes will be made.

- Item 9.2.1 – Report Introduction of 12 month a year Standby for Public Works
Council requested that Council’s question to the Director of Public work and his response regarding his participation in the standby rotation be included.

Resolution 2023-09-25

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT the minutes of the September 12, 2023 regular meeting be approved as amended.

CARRIED

5. Announcements

5.1. Dufferin County Farm Tour

Deputy Mayor Rentsch advised the Dufferin County Farm tour will take place on Saturday, September 30, 2023 from 9:00 to 4:00 p.m. An East Luther dairy farm will be participating. Admission is a non-perishable food donation or cash for the Local Food Bank. Details are available at dufferinfarmtour.com.

5.2. Saved by the Beep – Test Your Smoke Alarm Day September 28, 2023

Mayor Solomon advised the Grand Valley Fire Department has distributed information doorknockers to rural residents and mailed postcards to urban

residents advising of the event. Chief Justin Foreman is encouraging all residents to participate by testing their smoke alarms on September 28, 2023.

5.3. Town of Grand Valley Recognition – National Day for Truth and Reconciliation – September 28, 2023

Council and staff honoured the National Day of Truth and Reconciliation by the wear of orange shirts. Mayor Solomon read and proclaimed on behalf of Council, September 30, 2023, as National Day of Truth and Reconciliation in the Town of Grand Valley.

6. Deputations/Presentations

6.1. Linda Paquette – South Luther Cemetery

Resolution 2023-09-26

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT leave be given to Linda Paquette to address Council.

CARRIED

Linda Paquette addressed Council regarding the possibility of accepting donations to the South Luther perpetual care account to pay for ongoing costs for maintenance of the cemetery.

Meghan Townsend, CAO/Clerk-Treasurer provided Council with information on legislation restrictions to use perpetual care funds for cemetery maintenance.

She suggested, given the restrictions, consideration should be given to the creation of a donation account. Donations agreements would set out terms defining how donation funds could be used and this would provide greater flexibility for cemetery maintenance.

Council discussed and inquired as follow:

- Annual maintenance costs for the cemetery.
Staff advised there is defined maintenance budget for the South Luther cemetery.
- Provision of charitable donation receipts.
Staff will investigate and advise.

Council suggested that Ms. Paquette consider the donation account option and contact the CAO with her decision.

7. Public Question Period

Ann McDougall addressed Council regarding a denial from the Grand Valley and District Community Centre to book ice during a specific time during the 2023/2024 ice season. Mayor Solomon advised the Board ice booking requests in excess of available time slots and other groups had received denials.

8. Unfinished Business

8.1. International Plowing Match (IPM) - Debrief

Meghan Townsend, CAO/Clerk-Treasurer provided a debrief. She advised that confirmation of overall attendance had not been received. The Town had received confirmation on water consumption at 567 cubic meters or 567,000 liters. Ms. Townsend confirmed the water was donated by the Town at a rate in accordance with the Town's Water and Sewer Rate Schedule.

Mayor Solomon thanked CAO Townsend and all staff on their assistance with the event.

Council discussion and provided the following:

- Consideration should be given to increased water rates for large water takers. Staff will investigate as part of the 2024 Budget preparation and advise.
- Request that Public Works secure the water taking location. Staff advised the location has been secured.
- The Town provide a thank you to IPM volunteers, Board and organizing committee and an ad be placed in the Wellington Advertiser. Staff will work with the Wellington Advertiser on a thank you ad.
- Council suggested developing Town promotional materials or packages for future events. Staff will investigate and advise.

CAO Townsend sought direction from Council as to a preferred location for the IPM event signs. Council directed staff to find an appropriate location. Staff advised the signs will be displayed in Council Chambers for the remainder of 2023.

9. Staff Reports

9.1. By-Law Enforcement

9.1.1. Report – By-Law Enforcement Update

Brad Haines, By-Law Enforcement Officer provided a summary of the August 2023 Bylaw Enforcement Update Report.

Council considered the report and inquired as the number of Docupet registrations. Staff will provide a future report to Council on this item.

Resolution 2023-09-27

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives Report -August 2023 By-law Department Update.

CARRIED

9.1.2. Report – Mill Street Parking Proposal

Brad Haines, By-Law Enforcement Officer provided a summary of the August 2023 Bylaw Enforcement Update Report.

Council considered the report and inquired as to whether a grace period will be provided prior to ticket enforcement. Staff advised a two-week grace period would be provided with parking violators receiving a notice card.

Resolution 2023-09-28

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council receive Report Mill Street Parking Proposal dated September 26, 2023.

AND FURTHER THAT Council approve an amendment to the existing Schedule D of the Traffic and Parking By-law 2019-72, to prohibit parking on Mill Street West between Leeson Street South and Taylor Drive, as the original approved subdivision plan states.

CARRIED

9.2. CAO/Clerk-Treasurer

9.2.1. Report – Treasurer's Update

9.2.1.1. Treasurer's Report

9.2.1.2. Monthly Procurement Report

Council considered the staff report and provided the following questions of staff.

Equalization tank - is this a late payment

- Staff advised that it is not a late payment and technology is to be finalized.

Public Works Overhead in the amount of \$21,303.

- Staff advised this expense relates to fuel, tools and equipment.

2022 Grader - does the purchase agreement include repairs.

- Staff will investigate and advise.

Scott Street - will residents be advised if work does not commence in 2023.

- Staff will advise residents once confirmed.

Resolution 2023-09-29

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives Council receives the Treasurer's Report and Monthly Procurement Report of September 26, 2023.

CARRIED

9.2.2. Verbal Report – CAO Update

Staff Update Reports

CAO Townsend suggested process changes to the provision of staff written update reports. CAO Townsend advised staff will provide written updates on a rotation basis with CAO/Clerk-Treasurer, Public Works and Town Planner providing written updates at Council night meetings. By-Law, Recreation and Treasurer's written update reports will be provided at day Council meetings. CAO/Clerk-Treasurer, Director of Public Work and Town Planner will attend all Council meetings to address Council questions and present other reports/action items. Council meeting attendance by By-law, Recreation and Treasury staff will be at meetings to present written update reports or when agenda items requiring their attendance or if there are specific requests from Council. Council will advise if revision to the rotation schedule requires adjustments.

9.2.3. Report – Ontario Provincial Police Agreement for 2024

Council considered the report, there were no questions of staff.

Resolution 2023-09-30

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receive Report – Ontario Provincial Police Agreement for 2024

AND FURTHER THAT Council directs staff to prepare and present a by-law to enact a one-year amending agreement for services to the Town by the OPP.

CARRIED

9.2.4. Report – Live Streaming Council Meeting Options

Donna Tremblay, Deputy Clerk/Communications Coordinator provided a summary of the report.

Council considered the report, and provided the following questions of staff
Annual fees

- Council inquired as to whether they would be pro-rated. Staff advised that 2023 annual fees would be prorated with one-time set up costs invoiced for 2023.

Resolution 2023-09-31

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receive the Report Livestreaming Council Meeting Options dated September 26, 2023.

AND FUTURE THAT Council authorizes the CAO/Clerk Treasurer to purchase eScribe's Transparency Bundle with Webcasting Lite as proposed in this report.

CARRIED

9.3. Director of Public Works

9.3.1. Verbal Report – Director of Public Works Update

Snow School

- Public Works staff participated in the 2023 Snow School at the Hockley Valley resort in September.

Freighter Tandem

- Equipment is to be received in mid-October.

Ditching Contract

- Work continues, with work completed on Concession 4/5, 6/7 and 24/25.

Sideroad Grass Mowing

- Second-sideroad mowing has been completed for 2023.

Traffic Calming – Leeson Street

- Licence plate survey data collection will begin this week.

Council received the verbal update and asked the following questions of staff:

Seasonal Staff recruitment

- Staff advised that the Town will not be recruiting for seasonal staff.

9.4. Recreation Facilities Manager

9.4.1. Verbal Report – Recreation Facilities Manager

Seniors Programming

- Sarah Speers, Volunteer Programmer has left her position and staff will be seeking a replacement for the position including a bingo caller for regular Thursday bingo. Councillor Dart advised he could assist with this Thursday's bingo.

Closure of the Splash Pad

- Weather permitting, the splash pad will be closed for the season at the end of September. Council inquired about usage. Staff advised they do not collect attendance numbers. Council members who reside in the area advised the splash pad was well used during the season.

Ball Diamond Update

- Sod installation has been completed with the contractor maintenance to continue until two cuttings have been completed. Staff will need to

consider the purchase of shade structures for the 2024 season. Council commented there are brown sod patches. Staff will investigate and work with the contractor to resolve.

Campground

- Staff advised two campers used the grounds for four days during the International Plowing Match. 2023 total revenues are \$4,800 with low attendance.

9.5. Planner

9.5.1. Report PLN35-2023 – Planning Update

Mark Kluge, Town Planner presented the Planning Update report. A verbal update was provided on the Scott Street Subdivision. The Town has received outstanding taxes and accounts receivables, so the subdivision agreement has been extended 3 years to October 13, 2026.

Staff will provide a Memo to Council addressing the request from the Minister of Municipal Affairs and Housing on the Town's top 5 Housing affordability task force recommendations at the October 10, 2023 Council meeting. Staff requested Council review the Ontario Housing Affordability Task Force Report, link provided in the staff report to familiarize themselves with the provincial criteria.

Resolution 2023-09-32

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council receives Report PLN35-2023 – Planning Update dated September 26, 2023, for information.

CARRIED

10. Public Meeting

None.

11. Pending Items

11.1. Town Hall Meeting Date

CAO/Clerk-Treasurer Townsend confirmed the Town Hall meeting will take place on Monday, October 23, 2023 at 7:00pm at the Grand Valley and District

Community Centre. Staff will provide Council with a strategy outline at the October 10, 2023 Council meeting.

12. Correspondence

12.1. Town of Grimsby – Resolution – Establishing a Guaranteed Liveable Income

12.2. Town of Melancthon - Resolution – Bill C-310-To increase the firefighter's tax increased from \$3,00 to \$10,000

12.3. County of Dufferin- Support – Town of Melancthon – Bill C-310

Resolution 2023-33

Moved by P. Latam, Seconded by J.Jonker

BE IT RESOLVED THAT Grand Valley Council supports the resolution Bill C-310 and directs staff to provide additional details around hours required to earn the credit.

CARRIED

12.4. Town of Mulmur – Support – Grand Valley Resolution – The Women of Ontario
Say No

12.5. Grand Valley and District Fire Department – Community Centre Fee Waiver
Request

Council considered the request. Council expressed concerns the request did not meeting criteria outlined in the Community Centre Fee Waiver policy.

Resolution 2023-34

Moved by Seconded by

BE IT RESOLVED THAT Council receives the Grand Valley and District Fire Department Community Centre Fee Waiver request;

AND FURTHER THAT Council approves the Grand Valley and District Fire Department Community Centre Fee wavier request for the rental of the Grand River Room, rental fee in the amount of \$775 plus taxes for the November 17, 2023 Volunteer Firefighter's appreciation night.

AND FURTHER THAT the fee waiver include set-up before and clean up of the tables and chairs following the event.

DEFEATED

12.6. Grand Valley and District Community Centre Board request – arena parking lot snow removal

Main Motion

Resolution 2023-35

Moved by Seconded by

BE IT RESOLVED THAT Council receive the Grand Valley and District Community Centre Board’s request for arena parking lot snow by the Town’s Public Works Department;

AND FURTHER THAT Council approves the request of the Grand Valley and District Community Centre Board for snow removal services by the Town, subject to the okay from the Director of Public Works.

AND FURTHER THAT Council directs staff to advise the Grand Valley and District Community Centre Board of their decision.

Council considered the request and inquired of the Director of the Public Work if the department could provide the snow removal services. Matthew Bos, Director of Public Works advise that due to current 2023 staffing levels and the nature of the Community Centre’s business, they could not accommodate the request. Mr. Bos advised Public Works could provide a vehicle and tools for snow removal if the Board provided staffing resources to perform the work.

Amendment

Moved by P. Latam, Seconded by L. Dart

BE IT RESOLVED THAT “subject to the okay from the director of Public Works” be removed from the Main Motion.

A recorded vote was requested:

Recorded Vote:

Councillor Lorne Dart – Yea
Councillor James Jonker – Nay
Councillor Paul Latam - Yea
Deputy Mayor Philip Rentsch - Nay

Mayor Steve Solomon – Nay

DEFEATED

Main Motion

Resolution 2023-35

Moved by Seconded by

BE IT RESOLVED THAT Council receive the Grand Valley and District Community Centre Board's request for arena parking lot snow by the Town's Public Works Department;

AND FURTHER THAT Council approves the request of the Grand Valley and District Community Centre Board for snow removal services by the Town, subject to the okay from the Director of Public Works.

AND FURTHER THAT Council directs staff to advise the Grand Valley and District Community Centre Board of their decision.

CARRIED

Resolution: 2023-09-37

Moved by J. Jonker, Seconded P. Latam

BE IT RESOLVED THAT Council receive the correspondence listed on the September 26, 2023 agenda.

CARRIED

13. County Council Report

Mayor Solomon advised the next County of Dufferin Infrastructure Committee Meeting will be held on Thursday, September 28, 2023. County Council will consider the County's Transportation Master Plan. Staff advised Council's recommendation location for the Grand Valley By-Pass was incorporated into the County's plan.

14. Committee Minutes and Recommendations

14.1. Fire Board

14.1..1. July 31, 2023 Minutes

International Plow Match Attendance

Council advised five members of the Grand Valley Fire Department took vacation time to provide volunteer assistance at the plowing match.

14.2. Community Centre Board

14.2..1. August 8, 2023 Minutes

14.2..2. Township of East Garafraxa – Resolution – Arena Project financing proposal

CAO Townsend advised communication has not been received from the Township of Amaranth.

14.3. Library Board

14.2..3. June 14, 2023 Minutes

Library staff were recognized by the board for years of service at the last meeting.

14.4. Police Services Board

14.2..4. Ministry of Attorney General – Police Service Board Update

The request to the province for a Joint Police Board Services Board consisting of seven members from Town of Amaranth, Town of East Garafraxa and Town of Grand Valley has received initial approvals. CAO Townsend advised that discussions are ongoing.

14.5. Medical/Dental Board

14.2..5. Township of East Garafraxa – Resolution – voluntary removal from Medical-Dental Board.

Resolution 2023-36

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives the resolution from the Township of East Garafraxa regarding voluntary removal of the Medical-Dental Board.

CARRIED

14.6. Highland Youth for Christ Youth Centre (The Door) – no update.

14.7. Business Improvement Area

14.2..6. June 6, 2023 Minutes

Board discussed 2023 Masquerade on Main and expanding the event for 2024.

Council advised of garbage concerns in the downtown core. Council requested that budget include increasing staffing levels to enable increased downtown maintenance.

14.8. Upper Grand Trailway – no update

14.9. Grand River Conservation Authority – no update

14.10. Economic Development Committee – no update

14.11. Orangeville Hydro – no update

14.12. Remembrance Day Ad-Hoc Committee

Item added - Resolution 2023-09-24

Deputy Mayor Rentsch advised the Committee discussed a new start time of 10:50 a.m. to coincide with the moment of silence with ceremony activities and reading of names to follow. The committee will meet again in October to finalize details. The Committee requested Council's approval to remove the trees in front of the cenotaph prior to the next Remembrance Day service.

Resolution 2023-38

Moved by P. Rentsch, Second by L. Dart

BE IT RESOLVED THAT the two trees obstructing the cenotaph be removed before November 11, 2023; and that the gardening club be notified in advance.

CARRIED

15. New Business

Streetlighting and Sidewalks

- Amaranth Street West between Leeson Street and Mayberry Street - Council requested installation of streetlights in the area. Staff will investigate and

advise. Council requested staff consider sidewalk installation from Taylor Drive to Concession 2/3 ball diamond. Staff will investigate and advise.

- Low Wattage of LED Lights – Council requested that staff consider replacing LED streetlights with streetlights with increased wattage and larger illumination area.

Time Limit on Road Occupancy Permits

- Council inquired as to whether there is time limit on Road Occupancy Permits. Staff advised there is a limit of 14 days with further extension of 14 days at the discretion of the Director of Public Works.

Gier/Crozier Street Drain

- Council requested staff investigate mud and debris in the stormwater catchment area. Staff will investigate and address.

16. Notice of Motion

None.

17. By-laws

17.1. 2023-XXX – By-Law to Authorize the Corporation of The Town of Grand Valley to limit parking at Mill Street West, North Side from Leeson Street South to Taylor Drive and amend Bylaw 2019-72.

Resolution 2023-09-39

Moved by P. Latam, Seconded By J. Jonker

BE IT RESOLVED THAT leave be given to introduce the by-law presented as Item 17.1 and that it be given the necessary readings and be passed and numbered By-law 2023-39.

CARRIED

18. Closed Session

Resolution 2023-09-40

Moved by P. Rentsch, Seconded by P. Latam

BE IT RESOLVED THAT Council resolve into closed sessions under the provisions of the Municipal Act, 2001, at 12:54 p.m. in order to discuss matters pertaining to:

- Section 239(2)(f) advice that is subject to solicitor client privilege, including communications necessary for that purpose – planning matter – Monticello Hill Town Subdivision.

CARRIED

19. Rise and Report

Resolution 2023-09-41

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council rise and report at 1:09 p.m.

AND FURTHER THAT Council directs staff to proceed with the planning matter as discussed and as follows:

- Addition of 10-year sunset clause to the Local Improvement By-law.

CARRIED

Resolution 2023-09-42

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council approves the Closed Session minutes dated August 8, 2023, as presented in closed session.

CARRIED.

20. Confirming Proceedings

20.1. 2023-XX, A By-law to confirm the proceedings of the Council of the Corporation of the Town of Grand Valley at its meeting held on September 26, 2023.

Resolution 2023-09-43

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT leave be given to introduce a by-law to confirm the proceedings of the September 26, 2023 regular meeting of Council, and that it be given the necessary readings and be passed and numbered By-law 2023-40.

CARRIED

21. Adjournment

Resolution 2023-09-44

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT we do now adjourn this Meeting of Council at 1:10 p.m. to meet again for a regular meeting on October 10, 2023, at 6:00 p.m. or at the call of the Mayor.

CARRIED

“original signed”

“original signed”

Mayor Steve Soloman

Meghan Townsend, Clerk