

Grand Valley & District Medical & Dental Board 5 MAIN ST. N.

MINUTES

November 22, 2023, at 6pm
Council Chambers

Present: Lenora Banfield, Paul Latam, Philip Rentsch, Steve Soloman, Helena Snider - Secretary/Treasurer

Regrets: Chris Gerrits

1. Call to Order

Chair Banfield called the meeting to order at 6:02pm.

2. Agenda Approval

#2023-11-01

Moved By: S. Soloman

Seconded By: P. Lata,

BE IT RESOLVED THAT the November 22, 2023, regular meeting agenda be approved as circulated.

Carried.

3. Disclosure of Pecuniary Interest

None

4. Minutes of Previous Meeting

4.1. October 18, 2023

#2023-11-02

Moved By: P. Rentsch

Seconded By: S. Soloman

BE IT RESOLVED THAT the minutes of October 18, 2023, be adopted as circulated.

Carried.

5. Business arising from Minutes

P. Latam asked regarding the quote from Arthur's Fuel, waiting to hear back from them.

6. Deputation/Presentation

6.1 Ayrton Platt – Dental Office Manager

#2023-11-03

Moved By: P. Latam

Seconded By: P. Rentsch

BE IT RESOLVED THAT leave be given to Ayrton Platt, Dental Office Manager, to address the Board.

Carried.

Ms. Platt addressed the Board regarding the length of time the renovation project has been taking and the concern from her and the staff regarding the carpet still being there. The Board informed Ms. Platt that they are going to confirm the renovation details tonight.

Ms. Platt informed the Board that the main entrance doors allow air to seep inside, there is no seal to prevent this. The Board informed Ms. Platt that they will include this during the renovation project.

Ms. Platt addressed the Board with a request for an air quality test to be done once the repairs are complete. The staff and patients are concerned after the multiple floods. The Board informed Ms. Platt that there will be a resolution provided to staff to have this done once the repairs are complete.

#2023-11-04

Moved By: P. Rentsch

Seconded By: S. Soloman

BE IT RESOLVED THAT Air Quality testing and duct cleaning be carried out as soon as possible after the renovations are complete.

Carried.

Ms. Platt questioned the Board for an Emergency contact person for after-hours issues. The Board advised Ms. Platt that they will discuss this and direct staff to reach out once they have a name and contact details.

7. Financial Reports

7.1. Accounts Receivable

#2023-11-05

Moved By: P. Latam

Seconded By: S. Soloman

BE IT RESOLVED THAT the Accounts Received presented to the Board in the amount of \$4, 392.26 for the period of October 2023 be approved.

Carried.

7.2. Accounts Payable

#2023-11-06

Moved By: P. Rentsch

Seconded By: P. Latam

BE IT RESOLVED THAT the Accounts Payable presented to the Board in the amount of \$5, 711.85 for the period of October 2023 be approved.

Carried.

7.3. Budget Variance

No discussion

8. Unfinished Business

8.1 GIC Renewal

The secretary/treasurer provided details of the renewal for the GIC.

8.2 Property Registry/Deed

#2023-11-07

Moved By: P. Rentsch

Seconded By: S. Soloman

BE IT RESOLVED THAT direction be given to the secretary to contact the CAO of the Town of Grandy Valley to engage with the CAO of the Township of Amaranth to clarify the ownership/interest in the Grand Valley & District Medical and Dental building and report back to the Board.

Carried.

8.3 Real Estate Evaluation – New Lease for Dental Office

#2023-11-08

Moved By: S. Soloman

Seconded By: P. Rentsch

BE IT RESOLVED THAT staff be directed to prepare a lease for the entire gross floor area of the lower level for Grand Valley Dental, in the amount of \$2200.00 per month plus HST in the identical format to the current lease and further the effective date is December 1st, 2023 to January 31st, 2025.

Carried.

9. New Business

9.1 Schedule of meetings for 2024

The Board has decided that Chair Banfield will request the meetings for 2024. The secretary/treasurer is to advise the Board when the building assessment report is received.

