



## GRAND VALLEY

### The Corporation of the Town of Grand Valley Council Meeting Minutes

Tuesday, November 28, 2023, 10:00 AM

Council Chambers, 5 Main Street North, Grand Valley

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#### **Present:**

Mayor Steve Soloman

Deputy Mayor Philip Rentsch

Councillor Lorne Dart

Councillor James Jonker

Councillor Paul Latam

CAO/Clerk-Treasurer Meghan Townsend

Planner Mark Kluge

Director Public Works Matthew Bos

By-law Enforcement Officer Brad Haines

Deputy Clerk/Communications Coordinator Donna Tremblay

#### **1. Call to Order and Roll Call**

Mayor Soloman called the meeting to order at 10:00 a.m.

#### **2. Adoption of Agenda**

##### **Resolution 2023-11-29**

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council adopts the agenda dated November 28, 2023, as circulated.

CARRIED

#### **3. Disclosure of Pecuniary Interest and the General Nature Thereof**

No pecuniary interest was declared.

#### **4. Approval of Previous Minutes**

4.1. November 14, 2023 - Regular Meeting Minutes

Deputy Clerk advised a request was received to amend the reasons for the raising of the point of order. Council discussed and requested that the minutes be amended to indicate the point of order was raised to directed comments through the Chair. Staff advised the minutes would be amended.

Council requested that the minutes be amended to indicate Councillor Latam attended in-person and not virtually.

**Resolution 2023-11-30**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT the minutes of the November 14, 2023 regular meeting be approved as amended, Point of Order raised to direct comments through the Chair and Councillor Latam attending in-person.

CARRIED

**5. Announcements**

**5.1. Grand River Watershed-Wide Wastewater Optimization Program**

Mayor Soloman advised the Town was in receipt of a gold standard recognition through the 2022 Wastewater Optimization Program.

**6. Deputations**

**6.1. Jan Oorebeek, Director, Youth Unlimited, YFC Grand Valley**

**6.1.1. Youth Unlimited, YFC Grand Valley Report dated November 8, 2023**

**Resolution 2023-11-31**

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT leave be given to Jan Oorebeek, Director, Youth Unlimited, YFC Grand Valley to address Council.

CARRIED

Jan Oorebeek, Director, Youth Unlimited, came before Council to provide a summary of the Youth Unlimited, YFC Grand Valley Report. Mr. Oorebeek stated the facility received upgrades in 2023 with assistance of the Town and Grand Valley Air Cadets. He summarized the 2023 programs including afterschool program, basketball and community garden. He thanked the Town and community partners for their financial support.

Council thanked Mr. Oorebeek for his presentation and provided the following questions:

- Facility Upgrades. Mr. Oorebeek advised upgrades included lighting, washrooms and installation of a new water heater.
- Scheduling conflicts. Mr. Oorebeek advised there were scheduling conflicts with the Air Cadets, they have been resolved with the Air Cadets using the facility on Thursdays.
- Scheduled activities. Mr. Oorebeek advised scheduled activities include: afterschool programs, Tuesdays 3:00 to 4:30 pm, Thursday basketball 5:30 to 7:00 pm and spring/summer garden club.
- Renewal of Contract. CAO advised staff would review and advise on the when the current contract was to be renewed.

## 6.2. Trudy Williams, Grand Valley Farmer's Market

### 6.2.1. Presentation Outline

### 6.2.2. Presentation

### 6.2.3. Grand Valley Farmer's Market Financial Statements

## **Resolution 2023-11-32**

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT leave be given to Trudy Williams to address Council.

CARRIED

Trudy Williams came before Council to provide an update on the 2023 Grand Valley Farmers Market season. Ms. Williams advised market members include the Grand Valley Small Business Group and support from the Grand Valley BIA. Members from these groups have formed a 3-member farmers market subcommittee. Three one-day markets were held during the months of June, July and August with each market day well attended. Ms. Williams advised following completion of the market season, a survey was provided to market vendors and the community to gather feedback on ways to improve the 2024 market season. Ms. Williams advised survey feedback was positive with several vendors agreeing to return for the 2024 season and community member indicating positive feedback to the date, time and market location with comments including a request for additional market days in 2024.

Ms. Williams provided a summary of the 2023 revenue, expenses and profit and outlined 2024 goals market goals including increased market days, based on vendor availability into September and October, additional signage, posters and social media advertising. Ms. Williams advised the BIA has indicated they will continue to host the farmers market in 2024. She requested Council's support through promotion of the markets in their social channels, the approval of requested logistic, location and a financial donation.

Council thanked Ms. Williams for her presentation, congratulated the market subcommittee on an organized, successful first season and provided the following questions.

- Non-social media advertising. Ms. Williams advised that 2024 marketing plan would include print and poster formats.
- Market location. Ms. Williams advised feedback received was supportive of the current location with this to be revisited should the market outgrow the location. Staff advised there were some issues with vendors exiting the location and would work with the market to resolve these issues.
- Grass installation/stones. Ms. Williams advised one community comment was received with respect to challenges relating to accessibility and stones. Vendor feedback was in support of the gravel.
- Closing William Street. Ms. Williams advised closure of Williams Street would assist during vendor set-up and tear-down and reopening during market hours assists with community accessibility to the location.

### **Resolution 2023-11-33**

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives the presentation of Trudy Williams, representing the Grand Valley Farmers Market and Small Business Group;

AND FURTHER THAT staff be directed to include \$1000 in the 2024 Economic Development Committee Budget for advertising and signage for the Farmers Market;

AND FURTHER THAT the BIA work with Public Works to come up with a road closure plan that works for all involved and to present to Council prior to the start of the market in 2024.

CARRIED

## 7. Public Question Period

- Violet Bromley, Chair, Grand Valley Santa Claus Committee, appeared before Council to thank Council and staff for their cooperation and support for the 83<sup>rd</sup> Annual Grand Valley Santa Claus Parade.
- Kevin Ewen came before Council as a representative of the Grand Valley Air Cadets. Mr. Ewen raised concerns with the Air Cadets use of the facility at 23 Mill Street and sought assistance from Council to address these concerns.

### **Resolution 2023-11-34**

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Staff be directed to converse with Youth Unlimited to find a solution for the use of 23 Mill between Youth Unlimited and Grand Valley Cadets.

AND FURTHER THAT Staff bring a report back to Council with the current agreement and recommendations to make this work.

CARRIED

## 8. Unfinished Business

### 8.1. County of Dufferin Special Council Meeting

Motion Moved by Councillor Rentsch, Seconded by Councillor Soloman

BE IT RESOLVED THAT Council hold a special meeting in January 2024 to discuss the roles and responsibilities of local and upper tier levels of government, identify areas of duplication, and propose ideas to streamline and simplify service delivery.

Deputy Mayor Rentsch summarized the intent of the motion and requested staff forward any ideas to streamline County service delivery for discussion at the Special County Council meeting. Staff advised they would provide their suggestions to him for discussion at County Council.

## 9. Staff Reports

### 9.1. By-Law Enforcement

#### 9.1.1. Report By-law Enforcement Update

Brad Haines, By-Law Enforcement Officer provide a summary of his report including an update on parking complaints received relating to parking outside of the permitted school area parking and within fire routes. Mr. Haines advised a meeting took place between himself and Public Works Staff to discussed roles, responsibilities and methods of tracking road occupancy permits. Staff have agreed the By-law department will track road occupancy permits through the Town's MiLISA software.

Council discussed the update and provided the following questions:

- Enforcement of Property Standards By-Law. Staff advised that enforcement of the Town's Property Standards By-law applies to developer owned vacant properties.
- Parking outside of school parking area. Staff advised the Town has received complaints relating to parking outside of the designated school parking area. Staff are enforcing parking compliance, as violators have options for parking around the school area. Council requested staff investigate whether additional parking on the opposite side of the street in the school area could be accommodated. Staff will investigate and advise.

#### **Resolution 2023-11-36**

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council receives Report – By-Law Enforcement Status Update – October 2023 for information purposes.

CARRIED

### 9.2. CAO/Clerk Treasurer

#### 9.2.1. Treasurer

##### 9.2.1.1. Report – Treasurer's Update

Meghan Townsend, CAO-Clerk/Treasurer, provided a summary of the Report.

Council considered the report and provided the following questions:

- Use of 2023 reserve funds – Staff advised 2023 reserves will be used in accordance with Council's 2023 approved amounts.
- Use of reserves for incomplete 2023 budget projects. Staff advised Council will discuss incomplete 2023 budgeted projects as part of the 2024 budget discussions.

Council requested future reports include clarifying comments to support the data provided. Staff advised comments will be included.

**Resolution 2023-11-36**

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receives the Report – Treasurer's Update Report and attached Monthly Procurement Report for information purposes.

CARRIED

9.2.1.2. Report – Update on Costs of Receiving Credit Cards as Payment Options

Meghan Townsend, CAO/Clerk-Treasurer provided a summary of the report. Council considered the report and there were no questions.

**Resolution 2023-11-37**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council receives Report – Update on Costs of Receiving Credit Cards as Payment Options

AND FURTHER THAT Council directs staff to investigate and report back on a 2% surcharge on all payments received by credit cards by July 1, 2024.

CARRIED

9.2.2. CAO/Clerk

9.2.2.1. Report – Application to Community Emergency Preparedness Grant 2023

CAO Townsend provided a summary of the report.

Council considered the report and provided the following questions:

- Prospect of grant funding. Staff advised they are optimistic the Town will receive the requested grant funding.
- Benefits to other board municipalities. Staff advised the grant application was submitted on behalf of the Grand Valley and District Fire Board and member municipalities would receive the benefits of any grant monies received.

**Resolution 2023-11-38**

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receives Report – Application to the Community Emergency Preparedness Grant 2023;

AND FURTHER THAT Council approves the Application to the Community Emergency Preparedness Grant 2023 for the radios as presented.

CARRIED

9.3. Public Works Director

9.3.1. Report – Sideroad 24/25 Snow Drifting Issue

Matt Bos, Director of Public Works provided a summary of the report.

Council considered the report and there were no questions.

**Resolution 2023-11-39**

Moved by L. Dart, Seconded by P. Rentsch

BE IT RESOLVED THAT Council receive Report – Sideroad 24-25 drifting snow issue.

AND FURTHER THAT Council directs the Director of Public Works to monitor the road conditions and work to keep the road clear in accordance with minimum maintenance standards.

AND FURTHER THAT Council directs the Director of Public Works to report back to Council if the road maintenance requires additional support such as snow fences.

CARRIED

9.4. Recreation Facilities Manager

None.



9.5. Planner

9.5.1. Report PLN49-2023 – Recommendation Report – Application PLC02-2023 – Request to adopt a Part Lot Control By-Law – Blocks 1 and 2, Plan 7M-83 (5 to 27 Rainey Drive)

Mark Kluge, Town Planner, provided a summary of the report.

Council considered the report and there were no questions.

**Resolution 2023-11-40**

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives Report No. PLN49-2023, dated November 28, 2023;

AND FURTHER THAT Council approves the request to adopt a Part Lot Control By-Law for the lands legally described as Blocks 1 and 2, Registered Plan 7M-83, as generally set out in APPENDIX 4: PART LOT CONTROL BY-LAW, of this report;

AND FURTHER THAT Council directs staff to prepare and present the necessary By-law for passing.

CARRIED

**10. Public Meeting under Sections 22 and 34 of the Planning Act**

None.

**11. Pending Items**

None.

**12. Correspondence**

12.1. County of Dufferin Support Resolution – Declaring gender-based and intimate partner violence an epidemic in the Province of Ontario

12.2. Town of Orangeville Support Resolution - Declaring gender-based and intimate partner violence an epidemic in the Province of Ontario

12.3. Township of North Dundas Resolution - Declaring gender-based and intimate partner violence an epidemic in the Province of Ontario

12.4. Township of Archipelago Resolution - Declaring gender-based and intimate partner violence an epidemic in the Province of Ontario

12.5. Town of Aurora Resolution - Declaring gender-based and intimate partner violence an epidemic in the Province of Ontario

**Resolution 2023-11-41**

Moved by P. Rentsch, Seconded by L. Dart

**WHEREAS** by declaring gender-based violence and intimate partner violence an epidemic, the Town of Grand Valley can join the growing number of municipalities and regions demanding action from all levels of government to address this growing epidemic; and

**WHEREAS** the incidences of gender-based violence and intimate partner violence have increased exponentially throughout the COVID-19 pandemic and has not decreased, while funding to provide the growing demand of services and support for victims and survivors has not kept pace;

**BE IT RESOLVED THAT:**

1. The Town of Grand Valley officially declare intimate-partner violence an epidemic, as per recommendation #1 from the Culleton, Kuzyk and Warmerdam (CKW) Inquest;

**AND BE IT FURTHER RESOLVED THAT:**

2. The Town of Grand Valley recommends that gender-based violence and intimate partner violence be declared an epidemic in the Province of Ontario; and
3. That the Town of Grand Valley requests that the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO) and all municipalities and regions in Ontario declare gender-based violence and intimate partner violence an epidemic; and
4. The Town of Grand Valley requests that the provincial and federal governments enact the additional 85 recommendations from the CKW Inquest, which provides a roadmap to preventing intimate partner violence from escalating to femicide; and
5. That the Town of Grand Valley requests that the federal government starts this enactment by adding the word “femicide” as a term to the Criminal Code of Canada; and

6. That the Town of Grand Valley requests the provincial and federal governments provide the necessary support to municipalities, regions, and their emergency and social services to meaningfully address the gender-based violence and intimate partner violence epidemic; and
7. That the Deputy Clerk be directed to send a copy of this motion to the County of Dufferin, the Honourable Premier of Ontario, Doug Ford, The Right Honourable Prime Minister of Canada, Justin Trudeau, Members of Parliament, Members of Provincial Parliament, the United Nations and all Ontario Municipalities.

CARRIED

- 12.6. County of Dufferin Resolution - Bill 21 Fixing Long-Term Care Amendment Act (Till Death Do us Part)
- 12.7. County of Dufferin Resolution - Establishing a guaranteed livable income
- 12.8. County of Dufferin Resolution - Raising Ontario Works Rates
- 12.9. Town of Orangeville – Resolution Ontario Works Financial Rates
- 12.10. Township of Amaranth Resolution - Bill 21 Fixing Long Term Care Amendment Act (Till Death Do Us Part), 2022
- 12.11. Township of Amaranth Resolution - Barriers for Family Physicians
- 12.12. Municipality of Shuniah – Resolution Unnecessary Noise – Engine Brakes
- 12.13. Town of Aylmer – Resolution Provincial Consideration to Amendments to the Residential Tenancies Act
- 12.14. Municipality of South Bruce – Ontario Association of Sewage Services (OASIS) – Resolution, Correspondence and Presentation
- 12.15. County of Prince Edward – Resolution Province to stop the Ministry of the Environment, Conservation and Parks (MECP) proposal to expand the use of the permit-by-rule
- 12.16. Correspondence from Parul Barge, Grand Valley Lion’s Club Member - Jim Shaw Volunteer Award.  
  
Council requested this information be posted to the Town’s social media channels.
- 12.17. Township of Archipelago–Resolution – Cigarette Producer Responsibility

12.18. Town of Rainy River –Resolution – Water Treatment Training Opportunities

12.19. Township of Melancthon – Resolution – Bill 21 – Fixing Long-Term Care  
Amendment Act (Till Death Do Us Part), 2022

12.20. Municipality of North Perth – Resolution – Policy Update – Social and  
Economic Prosperity Review from AMO

**Resolution 2023-11-42**

Moved by p. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council receives the correspondence listed on the  
November 28, 2023 agenda.

CARRIED

**13. County Council Report**

Mayor Soloman advised a 2024 Special Budget meeting was held on Thursday,  
November 23, 2023 and a Dufferin County Property and Facility Portfolio Workshop  
will be held on Thursday, November 30, 2023.

**14. Committee Minutes and Recommendations**

14.1. Fire Board – no update

14.2. Community Centre Board – no update

14.3. Library Board

Council was provided with the following update:

- A further CEO review meeting has been scheduled.

14.4. Police Services Board

Council was provided with the following update:

- a copy of the Dufferin Detachments 2022 Progress Report will be  
provided to Council.

14.5. Medical/Dental Board - no update.

14.6. Youth Unlimited YFC Grand Valley– no update.

14.7. Business Improvement Area – no update

14.8. Upper Grand Trailway

Council was provided with the following update:

- Upper Grand Trail was contacted and will provide any information requested from the Town for 2024 Budget discussions.

14.9. Grand River Conservation Authority – no update.

14.10. Economic Development Committee

Council was provided with the following update:

- Meeting with Thomasfield Homes was held to receive a progress update on the business park lands
- Discussions were held on directing the Town to initiate a Zoning By-law amendment for permitted uses and zones in the employment area. Council inquired as to whether this request should be delayed until the County's Municipal Comprehensive Zoning By-law Review was complete. Staff advised the request should be held off until the approval of the Municipal Comprehensive Review is received.

Council discussed the use of C-cans in the employment area.

14.11. Orangeville Hydro – no update

14.12. Remembrance Day Ad-Hoc Committee

Council requested this committee be removed from future agendas. Staff advised the committee will be removed.

## 15. New Business

None.

## 16. Notice of Motion

16.1. Moved by Councillor Latam – Notice of Motion received at the November 14<sup>th</sup> Regular Council meeting.

CAO Townsend sought clarification of the intent of the requested By-law.

Council requested staff provide a Report outlining high risks locations, and backflow prevention installation for their review and consideration with a future By-law for passing.

### **Resolution 2023-11-43**

Moved by P. Latam, Seconded by J. Jonker

**WHEREAS** Walkerton Clean Water Agency presented to Grand Valley Council;

**AND WHEREAS** Grand Valley Council has the legal obligation to ensure clean drinking water;

**AND FURTHER THAT** it is prudent to name and locate high risk places of contamination;

**BE IT RESOLVED THAT** Council directs staff to prepare a report regarding backflow prevention installation and high risk locations;

**AND FUTHER THAT** staff report back to Council as soon as possible due to the importance, but by the end of April 2024 at the latest.

CARRIED

### **17. By-laws**

17.1. 2023-XXX – A By-law to Designate Part of a Certain Subdivision Not Subject To Part Lot Control (Blocks 1 and 2 Registered Plan 7M-83)

#### **Resolution 2023-11-44**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT leave be given to introduce the by-law presented as Item 17.1 and that it be given the necessary readings and passed and numbered as By-law 2023-55.

CARRIED

### **18. Closed Session**

18.1. Confirmation of Closed Minutes – November 14, 2023 Council Meeting

18.2. Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees–CAO Workplan Update.

#### **Resolution 2023-11-45**

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council resolve itself into closed session under the provisions of the Municipal Act, 2001, at 12:08 p.m. in order to discuss matters pertaining to:

- Confirmation of Closed Minutes – November 14, 2023 Council Meeting

- Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees–CAO Workplan Update

CARRIED

## **19. Rise and Report**

19.1. Closed Meeting Summary

### **Resolution 2023-11- 46**

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT Council rise and report at 12:35 p.m.

AND FURTHER THAT Council received information and provided direction to staff.

AND FURTHER THAT staff provide a comprehensive review on items related to human resources, including job descriptions, job reviews, benefits etc. as discussed.

CARRIED

### **Resolution 2023-11-47**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT Council approves the Closed Session minutes dated November 14, 2023 as presented in closed session.

CARRIED

Council recessed for lunch at 12:35 p.m. and resumed at 1:12 p.m.

## **19. Recess**

### **Resolution 2023-11-48**

Moved by P. Latam, Seconded by J. Jonker

BE IT RESOLVED THAT Council recess their Regular Council meeting at 1:13 p.m. to hold a special meeting – 2024 Capital Budget.

CARRIED

## **20. Reconvene**

### **Resolution 2023-11-52**

Moved by P. Rentsch, Seconded by L. Dart

BE IT RESOLVED THAT COUNCIL reconvene at 3:48 p.m. their Regular Council meeting.

CARRIED

**21. Confirming Proceedings**

21.1. 2023-XX, A By-law to confirm the proceedings of the Council of the Corporation of the Town of Grand Valley at its meetings held on November 28, 2023.

**Resolution 2023-11-53**

Moved by L. Dart , Seconded by P. Rentsch

BE IT RESOLVED THAT leave be given to introduce a by-law to confirm the proceedings of the November 28, 2023 Regular and Special 2024 Capital Budget meetings of Council, and that it be given the necessary readings and be passed and numbered By-law 2023-56.

CARRIED

**22. Adjournment**

**Resolution 2023-11-54**

Moved by J. Jonker, Seconded by P. Latam

BE IT RESOLVED THAT we do now adjourn this Meeting of Council at 3:49 p.m. to meet again for a regular meeting on December 12, 2023, at 10:00 a.m. or at the call of the Mayor.

CARRIED

**“Original Signed”**

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**Mayor Steve Soloman**

**“Original Signed”**

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**Meghan Townsend, Clerk**